**ESSCP Training Charges from January 2024**

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| **Organisation/ Agency** | **Full day course \*** | **Half day/short course \*** |
| **Free to staff of the ESSCP three strategic safeguarding leads:**   * East Sussex County Council (ESCC) staff * NHS staff * ESCC maintained schools and maintained early years settings * Sussex Police staff * Foster Carers * Agencies contractually commissioned by one of the three strategic safeguarding leads to deliver a service | £0 | £0 |
| **Specific agencies not contributing to the ESSCP budget:**   * CAFCASS * Fire Service * Probation * District and Borough Councils in East Sussex (i.e. Housing staff) * Small local Charities, Voluntary, Community or Independent organisations (inc non-school early years settings, such as childminders) | £35.00 | £17.50 |
| **Medium/Large and/or non-local organisations**   * Medium/Large child/adult focussed charities working in East Sussex * Medium/Large private or independent organisations * Other Local Authorities *(not applicable to pan-Sussex run/offered courses)* | £110.00 | £55.00 |
| **East Sussex Primary Academy/Free/Independent Schools and linked Nurseries** | £70.00 | £35.00 |
| **East Sussex Secondary Academy/Free/Independent Schools / Further Education settings** | £110.00 | £55.00 |

\*Charges per person.

Training Pool members who are supporting the partnership by delivering *current* ESSCP training sessions can access a pre-agreed number of free training days, as agreed with the Training & Development Consultant.

The tutor will hold the right to turn away delegates who have not completed the training pre requirements detailed in the course information and booking confirmation email. There will also be a charge levied.

**Charges for Cancellation or non-attendance**

Fees are applicable for delegates who cancel within the last two weeks before the course date, or who fail to show up on the day (except for exceptional circumstances, this does not usually include sickness). A colleague can attend on the day instead of you and no additional charge will be incurred. Where a statutory role requires you to be elsewhere at short notice, for example attending court or Ofsted visit, the fee will not be applied providing you notify the East Sussex Safeguarding Children Partnership or Children's Services Training Department on or before the day of the course. It is the delegate's responsibility to ensure they sign the course register to confirm attendance. These charges apply to ALL agencies.

The Cancellation and No Show fees are;

* For Fee-Bearing places, the full fee is payable for delegates.
* For Free places the following fees are payable:

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|  | Late Cancellation | Late Cancellation | No Show on the day | No Show on the day |
|  | Half Day | Full day (4 hrs or over) | Half day | Full day (4 hrs or over) |
| Virtual Training | £25 | £45 | £30 | £50 |
| Face to Face Training | £45 | £70 | £50 | £75 |

For multi sessional courses this fee will be applied per day, for example a late cancellation fee for a two day face to face course (with each day being 5hrs long) will be £140.