

East Sussex Local Safeguarding Children Board (LSCB)

Training Charging Policy (01.04.17 to 31.03.18) *updated 1st November 2017*

The following table indicates the charges that apply depending which agency/organisation you work for.

Organisation/ Agency	Full day course *	Half day course *	Charges for late cancellation*	Charges for non-attendance*
LSCB contributing member <ul style="list-style-type: none"> • NHS staff • East Sussex County Council (ESCC) staff in: <ul style="list-style-type: none"> ○ Children's Services ○ Adult Social Care • ESCC maintained schools • CAF/CASS • Fire service • Probation (National Probation Service, and Kent Sussex Surrey (KSS CRC)) • Police • Change Grow Live (CGL) • Foster Carers/Carers 	£0	£0	Full day £50 Half day £25	Full day £65 Half day £30
Small local groups <ul style="list-style-type: none"> • Local Charities • Small Voluntary Community Groups • Private, voluntary or independent • Early Years sector providers 	£35.00	£17.50	the full course fee is payable for late cancellations and non-attendance	
East Sussex Primary Academy Schools	£70.00	£35.00		
East Sussex Secondary Academy Schools	£110.00	£55.00		
Other Organisations <ul style="list-style-type: none"> • Large child/adult focussed charities working in East Sussex • Private or public local organisation • Other Local Authorities 	£110.00	£55.00		

*Charges per person/ per training day

The tutor will hold the right to turn away delegates who have not completed the training pre requirements detailed in the course flyer and booking confirmation email. There will also be a charge levied.

Charges for Cancellation

Cancellations made after course is closed (two weeks before course date) will incur a charge as detailed in the table above. Please note there is a different 'late' cancellation fee for LSCB contributing members, and for those who pay a course fee upfront when booking (for the latter, there is slight amendment to the charging policy from 1st November 2017 in that the full course fee will be the 'late' notice cancellation charge). If another appropriate member of staff from the same team/service can be substituted, then this charge would not be applicable.

Non-Attendance

Failure to attend a course will incur a charge as detailed in the table above. As with the cancellation charges, there is a different charge for LSCB contributing members, and for those who pay a course fee upfront when booking.

For any other queries about LSCB Training, please contact Giovanna Simpson, LSCB Training and Development Consultant on giovanna.simpson@eastsussex.gov.uk